

**Record of Proceedings
Village of Aquilla
Regular Meeting Minutes
February 09, 2016**

Council members present: Mr. Eging, Mrs. Bennington, Mr. Glover, Mrs. Mitchell, Mr. Vodicka.
Mr. Locher arrived at 7:35p.m.

Others present: Fiscal Officer Linda Petkosek, Assistant Fiscal Officer Amy Vodicka, Zoning Inspector Larry Jenkins

Mayor Richard Wolfe presiding. Meeting called to order at 7:00 p.m.

APPROVAL OF MINUTES

Minutes of the regular meeting held on January 12, 2016 were reviewed. Motion by Mrs. Mitchell, second by Mrs. Bennington to approve the minutes as presented. Roll call vote, all yes.

APPROVAL OF BILLS

The following bills were presented for payment:

2314	Illuminating Company	\$ 49.84
2314	Illuminating Company	\$ 167.36
2314	Illuminating Company	\$ 403.71
2315	GCDWR	\$ 96.88
2316	Windstream Western Reserve Telephone	\$ 99.07
2317	Linda Petkosek	\$ 14.88
2318	McQuiston Construction Inc.	\$4,350.00
2319	Alvord Insurance Agency	\$ 850.00
2320	Alvord Insurance Agency	\$1,384.00
2321	Geauga County Treasurer	\$ 206.38
2322	James J O'Reilly Accounting & Taxes	\$ 125.00
2323	Dell	\$ 108.34
2324	Home Depot	\$ 12.16
2325	OPERS	\$ 210.00
2326	Linda Petkosek	\$ 32.77

- Motion by Mr. Glover, second by Mrs. Bennington to pay the above mentioned bills totaling \$8,110.39. Roll call vote, all yes.
- Council also received the bank reconciliation as of January 29, 2016 showing a balance of \$102,500.15.
- Council also received the Time Warner Cable franchise fee payment letter dated January 28, 2016 for the period ending December 31, 2015. Gross Receipts were \$62,320.33; the forthcoming 3% franchise fee due to Aquilla Village is \$1,869.61.
- Council was advised that the year-end report is completed and available for review. Legal notice was published in The News Herald (hard copy and online) on 02/05/16.

ORDINANCES

2016-1 Permanent Annual Appropriation Ordinance (including Amended Certificate from County Auditor): Mrs. Petkosek presented the Permanent Annual Appropriations for 2016. After discussion, Motion by Mrs. Bennington, second by Mr. Glover to suspend the three full readings of Ordinance 2016-1 Permanent Appropriations and read once in full and twice by title. Roll call vote, all yes. Motion by Mr. Vodicka, second by Mrs. Bennington to approve Ordinance 2016-1 for the 2016 Permanent Appropriations. Roll call vote, all yes.

2016-2 Ordinance for Janitorial Services

Mrs. Vodicka presented the ordinance for cleaning services. After discussion Motion by Mrs. Mitchell, second by Mrs. Bennington to suspend the three full readings of Ordinance 2016-2 for cleaning services

using Donna Kelso, Coe Cleaning and read once in full and twice by title. Roll call vote, all yes. Motion by Mrs. Bennington, second by Mr. Vodicka to approve Ordinance 2016-2 for cleaning services (same as 2014, \$145.00 quarterly) for Coe Cleaning Services with Donna Kelso. Roll call vote, all yes.

2016-3 Ordinance for Sheriff Contract (same as 2015)

Mrs. Vodicka presented the ordinance for additional police protection to be provided by the Geauga County Sheriff's Office. After discussion, Motion by Mr. Eging, second by Mrs. Mitchell to suspend the three full readings of Ordinance 2016-3 for additional Sheriff Service, and read once in full and twice by title. Roll call vote, all yes. Motion by Mrs. Mitchell, second by Mr. Vodicka to approve Ordinance 2016-3 for Sheriff Services for an annual fee of \$2,000.

2016-4 Ordinance for Creating Assistant Village Fiscal Officer

Mrs. Vodicka presented the ordinance for creating the position of Assistant Village Fiscal Officer. After discussion Motion by Mr. Vodicka, second by Mrs. Mitchell to suspend the three full readings of Ordinance 2016-4 for creating the position of Assistant Village Fiscal Officer and read once in full and twice by title. Roll call vote, all yes. Motion by Mr. Glover, second by Mr. Vodicka to approve Ordinance 2016-4 for creating the position of Assistant Village Fiscal Officer at a rate of \$15.00 per hour, not to exceed 20 hours per month. Roll call vote, all yes.

LOCAL GOV'T OFFICIALS CONFERENCE

Mrs. Petkosek and Mrs. Vodicka presented the request for sending Mrs. Vodicka to the Annual Local Government Officials Conference to be held March 22-24, 2016 in Columbus, Ohio. The conference fulfills State continuing education training requirements for Fiscal Officers. Registration fee is \$250 plus a lodging for 3 nights. Motion was made to approve sending Mrs. Vodicka to the conference by Mrs. Mitchell, second by Mrs. Bennington.

LEVY

Fiscal Officer Linda Petkosek presented a summary of the General Fund receipts and disbursements; actual from 2011-2015 (anticipated 2016.) Discussion ensued regarding the need for a replacement Levy in order for the Village to remain solvent, based upon the data reviewed. Discussion centered on the best date to request that the Levy be presented to voters; there was concern over placing it on the ballot during an election year. No motion was made, Levy discussion tabled until the March meeting.

DOMINION GAS INSTALLATION

Mayor Wolfe and Mrs. Bennington met with a representative from Dominion East Ohio Gas Company to discuss the necessary requirements to bring natural gas service into the Village. It was determined that the cost would be prohibitive; Mayor Wolfe and Mrs. Bennington declared the project to be non-feasible at this time, and it was dismissed until further notice.

ZONING

Discussion continued regarding the abandoned and dilapidated property located at 138 Turner Drive. The property is owned by Harbour Portfolio VIII LP, mailing address: 8214 West Chester Dr., Ste. 635, Dallas, TX 75225 PH: (214) 692-9550. Mr. Jenkins reported that he spoke with Village Solicitor Jim Gillette who indicated that Council could retain a contractor to board the property up, however a lien would have to be placed on the property title to recover any cost associated with the effort. Motion: Mrs. Bennington moved to secure estimates on the property board up; second by Mrs. Mitchell. Roll call vote – all yes. Mayor Wolfe will contact local contractors for estimates.

There being no further business to come before Council at this time motion by Mrs. Mitchell, second by Mrs. Bennington to adjourn the meeting at 8:25 p.m.

Linda Petkosek, Fiscal Officer

Mayor Richard Wolfe